

2026 ALL-CITY SWIM MEET

Parkcrest Swim & Tennis Club

1 N. Yellowstone Drive, Madison, WI

THURSDAY, JULY 30 - SATURDAY, AUGUST 1



COACHES PACKET

Presenting Sponsor



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IMPORTANT DEADLINES

DUE DATE	ACTION REQUIRED	CONTACT / NOTES
☐ Wed, June 17	List of all seniors & their contact information for Senior Gifts; see Coaches One-Pager	Holly Wedding wedding.holly@gmail.com
☐ Fri, June 19	Dietary Google Form for coaches due; only coaches with dietary needs should complete the form	Joy Teelin & Lee Alliet jouteelin10@gmail.com lnalliet@gmail.com
☐ Fri, June 19	Official Volunteers Google Form due	Amy Butrymowicz butrymowicza@mac.com Phil Brown pbrown@me.com
☐ Mon, June 29	Senior Recognition/Profile survey & photos due	Holly Wedding wedding.holly@gmail.com
☐ Wed, July 1	Timer & Clerk of Course Volunteer due	Rebecca Rothamer rjrothamer@gmail.com
☐ Sun, July 5	Handicap Accessibility Parking needs - especially for Unified Swimmers on Saturday, August 1	Joe Heinrich jaheinrich@gmail.com
☐ Sun, July 12	Yard Graphic orders due	Jesse Gerhardt jessefro@gmail.com
☐ Sun, July 26	Warm-Ups Fees Due @ Warm-up time Swimmer Entries Open Psych Sheets posted @ 10:00 pm	See Schedule on page 3 Entries accepted virtually here: https://7xscoring.com/meets/all-city-2026/
☐ Mon, July 27	Penalty Period Ends @ 5:00 pm Swimmer entries CLOSED Relay entries CLOSED	Email entries to Austin Lacey austin.lacey@affinityholding.com
☐ Tues, July 28	Swimmer Entries Close @ 9:00 am	
☐ Thurs, July 30	All-City Swim Meet - 11 & Up	7:15 am - Coaches Meeting 8:00 am - Meet Starts
☐ Fri, July 31	All-City Swim Meet - 10 & Under	7:15 am - Coaches Meeting 8:00 am - Meet Starts
☐ Sat, Aug 1	All-City Swim Meet - Finals, Relays & Unified	7:15 am - Coaches Meeting 8:00 am - Meet Starts

WARM-UPS

Sunday, July 26, 2026

A one-hour slot is allotted to each pool. Along with warm-ups, swimmers and coaches will receive a quick tour of the clerk of course, staging area, and more. Touch pads will be in the water for warm-ups.

While teams are in the water, families/caregivers will be given a 45-minute tour starting from the Parkcrest deck. The tour will begin with swimmer drop-off, then lead to tent city, to the clerk of course entrance, and finish with the pool deck swimmer exit. There will be lead volunteers to answer specific questions for anyone volunteering in the clerk or timing roles.

Bathrooms and light concessions will be available on the day of warm-ups. Simply Swimming will also be on the grounds for apparel purchasing from 8:00 am-5:00 pm.

For all teams except the host team, pre-meet warm-ups are not available in the competition pool on meet days. The warm-up schedule below is set in accordance with the 2026 Madison All-City Swim/Dive League Rules.

8:00 am	Hawks Landing
9:00 am	Middleton
10:00 am	Nakoma
11:00 am	High Point
12:00 pm	Seminole
1:00 pm	Maple Bluff
2:00 pm	Monona
3:00 pm	West Side
4:00 pm	Ridgewood
5:00 pm	Goodman
6:00 pm	Shorewood
7:00 pm	Hill Farm

SENIOR RECOGNITION

Holly Wedding - wedding.holly@gmail.com

Parkcrest is looking forward to honoring our All-City Senior swimmers. Most of our seniors grew up in the All-City League and have become great leaders and role models for our younger swimmers.

Complete the Senior Information (link on the Coaches One-Pager) by **Wednesday, June 17**. **This information is needed by Wed June 17, so that personalized Senior Gifts can be ordered.** Holly will send all seniors a link for the Senior Profile survey. All Senior Profiles with Senior Photos are due **by Monday, June 29**. Profiles will be displayed on the tennis courts near the awards and the awards podium during all three days of the swim meet.

Senior Recognition will be Saturday, August 1, directly following event 10 (Boys 15-18 Medley Relay). Seniors will be recognized in alphabetical order of their pool, starting with Goodman. **Any senior who has not completed the survey by Monday, June 29 will not have a senior profile posted,** but will still be able to participate in the recognition on Saturday.

Note: This applies to All-City Swimmers only. Divers will be recognized at the All-City Dive meet at Hawk's Landing.

CLERK OF COURSE

Liz Brown - elizabethasehr@gmail.com & Nick Brown - nijbrown@gmail.com

Location & Required Staging

- The clerk of course will be located on the Parkcrest basketball court north of the diving well.
- Swimmers will enter the clerk of course from the Parkcrest tennis courts. All swimmers must check in before entering the clerk of course tent (see site map on page 10).
- Clerk of course check-in, staging, and delivery to the blocks is required for everyone.

Relays

- Coaches must pick up relay cards at the coaches' meeting on Friday and Saturday mornings
- Changes must be written legibly on the relay card AND communicated to the clerk of course. Changes to a relay must be made before all teams have checked in their relays. Once all relays from all teams have checked in, changes will not be allowed.

Finals

- A swimmer who does not report to the clerk of course before the start of the first final heat to the previous event of the same gender (i.e., two prior events) shall be considered a no-show and will not be allowed to swim in the event.
- If the swimmer is not present, the first alternate will be seated. For example, swimmers in event 13 must report to the clerk of course before the start of event 11; swimmers in event 14 must report to the clerk of course before the start of event 12.

Event Calls

- Clerk of course event staging will be announced and updated on the 2026 All-City app.
- We strongly encourage swimmers to report to the clerk of course on the first call and use the bathroom before check-in. (There will be one port-a-potty accessible from the clerk of course for emergencies.)
- Swimmers and relays who do not report to the clerk of course WILL NOT BE INDIVIDUALLY PAGED.

Personal Items

- Swimmers are encouraged to leave personal items in their team tent and not bring items with them to the clerk of course. Team baskets will be provided for swimmers to deposit items near the check-in to the clerk of course, which will be accessible after their race.
 - 10 & Under swimmers will not be allowed to take any personal items into the clerk-of-course or onto the pool deck. Sweats and/or parkas are allowed in the clerk of course. They should be placed in the provided basket and retrieved immediately following their event.
 - 11 & up swimmers may take personal items into the clerk of course and onto the pool deck as long as they are set aside neatly during the race. Swimmers will be required to retrieve their items immediately following their event. Any items not immediately retrieved will be delivered to the lost-and-found on the tennis courts. Swimmers will **not** be permitted back on deck to retrieve their items after their event.
- Parkcrest Swim & Tennis Club is not responsible for any lost or stolen items

Behavior Reminders

- The Clerk of Course should be a positive experience for all our swimmers, volunteers, coaches, and parents. Remind your swimmers:
 - To show respect to the volunteers and other swimmers
 - Display good sportsmanship, use calm voices, and remain seated in the clerk of course tent
- Only checked-in swimmers and coaches will be allowed in the clerk of course. Junior coaches can obtain a nametag and enter the clerk of course tent only if their names are submitted to the clerk directors at least one week in advance.

- If there are unique situations in which a parent needs access to a swimmer (e.g., medical reasons), please contact the clerk of course committee chair at least one week before All-City. We want to ensure we accommodate swimmers with special needs.
- We encourage coaches to check in and motivate individual swimmers, but **team cheers are not allowed in the clerk of course.**
- If behavioral issues arise and are not easily resolved, a team representative will be requested to come to the clerk of course to help mitigate the situation.
- For the safety and enjoyment of all, repeated behavior issues may result in a swimmer's disqualification.
- **For 10 & Under:** Please ask parents to write event/heat/lane assignments along with the swimmer's LAST NAME on an arm or leg. During check-in, it can often be loud and busy. Younger swimmers often speak quietly or are uncertain on how to spell their last name. Having the child's **last name, event, heat, and lane** written on an arm or leg will help volunteers confirm that they are checking in the correct athlete and help them to the correct seat.
- Younger swimmers will be holding hands when staging, so please help them get comfortable with this during practice if you don't already do it at dual meets.

VOLUNTEER REQUIREMENTS

Rebecca Rothamer - pcallcityvolunteers@gmail.com

The All-City Swim Meet is powered by volunteers. We rely on people from selling concessions to timing races. With over 2,000 swimmers in the water across three days, we need approximately 900 volunteer shifts.

The All-City League requires each participating pool to provide Clerk of Course and Timer volunteers proportional to the team's number of entries from the preceding All-City swim meet.

- Please direct volunteers to the All-City website to sign up. The deadline for filling volunteer slots is **Wednesday, July 1.**
- The Volunteer Check-in Tent will be on the Parkcrest tennis courts. Volunteers will be able to pick up their Volunteer t-shirts on Sunday, July 26, during warm-ups

TRAFFIC FLOW & PARKING

Joe Heinrich - jjahenrich@gmail.com

John Muir Elementary School Parking Lot - Coaches & Officials

There will be two parking passes per pool for coaches. The parking lot entrance is on Inner Drive. Officials should pick up their parking pass on **Sunday, July 26**.

Parkcrest Pool Parking Lot - Handicap Accessibility, Priority Parking, & Announcers

Coaches need to let Joe Heinrich know of ADA parking needs by **Sunday, July 5**, especially for Unified Swim events on Saturday. The parking lot entrance is on Inner Drive.

Street parking - Priority Street Parking will be located on Shenandoah Way, Inner Drive, Yellowstone (South of Inner) and Quarterdeck (see site map on p. 10).

Swimmer Drop-Off - Swimmer drop-off will be in the westbound lane on Inner Drive in front of the John Muir Elementary School playground (see site map). There will be volunteers there on Friday and Saturday directing swimmers to Tent City. U-turns will not be permitted. Vehicles should continue west to seek street parking in the neighborhood.

Bike Racks - Bike racks will be available in front of John Muir Elementary School near the Swimmer Drop-off.

See the Site Map on p. 10 for more details.

HOSPITALITY

Joy Teelin - joyteelin10@gmail.com & Lee Alliet - lnalliet@gmail.com

Hospitality for coaches and officials will be in the John Muir Elementary School gym. Each day of the meet, a light breakfast will be available from 7:00 am-8:30 am, and lunch available from 11:30 am-1:00 pm. Paid coaches will receive a colored bracelet for each day they work at the meet. Head coaches will receive the bracelets at the daily coaches meeting.

In addition to restrooms in the pool house for coaches and officials, there will be restrooms in John Muir Elementary School.

There will also be a small satellite hospitality with cold drinks and light snacks available for coaches and officials near the pool deck.

Cold drinks and light snacks will be offered to swim volunteers throughout the meet.

Coaches - Complete the Google Form for dietary needs and the number of paid coaches by **Friday, June 19**.

SECOND HARVEST

Jess Culberson - jessculberson@gmail.com

In order to support the All-City Swim Leagues' ongoing partnership with Second Harvest Foodbank, the 2026 All-City Swim Meet will once again be partnering with Ian's Pizza.

Each coach will select one athlete for the Sportsmanship Award based on the athlete's positive behavior demonstrated over the course of the season. Award recipients' photos and brief bios will be displayed near Igloo (tent) City. Ian's Pizza has graciously agreed to award each winner with a free Ian's pizza and make a donation to Second Harvest on behalf of each award recipient.

Recipients of the Second Harvest Award for Positive Behavior, sponsored by Ian's Pizza, should exemplify Second Harvest Foodbank's values of *Inclusion, Equity, Innovation, Humility, Trust, and Integrity*. In the pool, on the deck, or in how they represent their pool in the community, the award recipient lives these values and is a role model for their peers.

Additionally, Ian's Pizza has offered to host an **All-City Dough-Nation Night** for Second Harvest fundraising night on Thursday, July 23 from 4:00 pm - 9:00 pm. A portion of the total sales from all three of Madison's Ian's Pizza locations will be donated to Second Harvest.

WEEKLY EMAILS

Chandra Kalscheur Stegner & Jason Verhelst - parkcrestallcity@gmail.com

Starting Sunday, June 14, there will be a weekly email with updates and reminders for parent representatives and coaches. We appreciate all of your help to make this meet possible. Please reach out with questions/concerns/clarifications. We hope to make this an All-City Swim Meet to remember!

LIFE IS COOL BY THE POOL!

